

**TRINITY EPISCOPAL CHURCH  
STATESVILLE, NORTH CAROLINA**

**Part-time Organist and Director of Music**

**Job Description**

1. The Organist/Director of Music is employed by the Vestry and works under the supervision of the Rector, or in the Rector's absence, the Senior Warden.
2. The Organist/ Director of Music is employed to play the organ year-round. Choir direction is required during the period from September to May (the academic year). This comes roughly to 12-15 hours per week (including prep and practice time) during the academic year and 5 hours per week during the summer.
3. The Organist/ Director of Music is the primary leader of Trinity's music ministry and as such is expected to:
  - a. Play the organ for Sunday morning worship and for any special mid-week services, including seasonal services, weddings, and funerals. (An appropriate fee may be charged for weddings to the couple getting married, and additional compensation is offered for funerals.)
  - b. Coordinate and lead weekly choir (adult and children) and handbell rehearsals during the academic year.
  - c. Coordinate and lead vocal ensemble rehearsals throughout the year.
  - d. Direct choirs, ensemble, and handbells during worship services including special services throughout the year.
  - e. Actively recruit new members to all church music programs.
  - f. Schedule and coordinate with occasional guest musicians during academic year.
  - g. Recruit and schedule guest musicians for June-August summer period.
  - h. Provide for substitute musical leadership when absent.
  - i. Perform other necessary duties as assigned.
4. The Organist/ Director of Music also is responsible for the administration and enrichment of Trinity's music ministry and is expected to:
  - a. submit in advance to the Rector hymns and other music for scheduled worship services.
  - b. maintain a record of performed music.
  - c. select and purchase new music for choirs per budget.
  - d. teach new music to the choirs and congregation.
  - e. facilitate the maintenance of the music library.
  - f. facilitate the maintenance of recently purchased choir robes.
  - g. facilitate the maintenance of organ, pianos, and handbells.
  - h. assemble choirs for special services as requested by the Rector.
  - i. schedule guest musicians for special services as requested by the Rector and per budget.

- j. teach about music through the church's educational programs as required.
- k. attend meetings of the Liturgy and Music Committee (having voice and vote).
- l. initiate other appropriate actions to improve the quality of Trinity's music ministry in consultation with Rector and choirs.

Trinity Episcopal Church seeks a part-time organist and leader of its music program. This leader will demonstrate strong musicianship and understanding of Episcopal worship. People skills, flexibility, and a willingness to work collaboratively are required. Trinity's music is rooted in the broad Anglican tradition while open to new expressions. It is possible that the next director of music will have the opportunity to participate in the purchase and installation of a new pipe organ. Salary negotiable. Four Sundays vacation per year and mutual reviews at 90 days and six months.

If you would like more information or if you would like to express interest in this position, contact Brad Mullis, the Trinity Episcopal Rector, at 704-872-6314 / [rector@trinitysvl.org](mailto:rector@trinitysvl.org).